

SENIOR MUNICIPAL ENGINEER (PE) APPLICANT QUESTIONS

First and Last Name:

Thank you for your interest in joining our team! To help us better understand your qualifications and experience, please complete the following questionnaire and submit this with your online application. Your responses will provide valuable insights into your skills and expertise in key areas related to this role. Please select the option that best reflects your experience for each question, and feel free to provide additional details if necessary. Your candid and accurate answers will assist us in assessing how your strengths align with the responsibilities of the position.

1. How would you describe your experience leading municipal public works and infrastructure projects?
 - ☐ Have led complex municipal projects from planning through execution, ensuring regulatory compliance and client satisfaction.
 - ☐ Have participated in municipal projects, contributing to specific aspects such as design or permitting.
 - ☐ Limited municipal experience but motivated to develop in this area.

2. What is your experience fostering relationships with public agencies and stakeholders in a project setting?
 - ☐ Regularly interface with agency representatives and stakeholders to align project goals and resolve challenges.
 - ☐ Occasionally support communications with agencies under supervision.
 - ☐ Minimal direct involvement but eager to build client relationship skills.

3. How familiar are you with the development and review of Capital Improvement Programs (CIPs)?

- ☐ Regularly lead or contribute to the planning, budgeting, and scheduling of CIPs.
- ☐ Some familiarity with CIPs through project involvement.
- ☐ Little to no experience but interested in supporting CIP development.

4. Describe your experience using project management tools or software (e.g., MS Project, Monday.com, Smartsheet) to track progress.

- ☐ Regularly use project management software to organize tasks, assign responsibilities, and monitor deadlines.
- ☐ Have used such tools occasionally but mostly rely on manual tracking.
- ☐ Little or no experience with project management software but willing to learn.

5. Are you comfortable participating in public meetings and communicating technical information to non-engineers?

- ☐ Regularly present to councils or community stakeholders and adjust technical content for various audiences.
- ☐ Occasionally participate in meetings and provide support materials.
- ☐ Limited experience with public engagement but interested in developing this skill.